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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | **Accredited Professional Quantity Surveyor (APQS)**  **APQS Tier 3 Direct Admission Application Form for MSISV**  110 Middle Road #09-00  Chiat Hong Building Singapore 188968  Tel: +65 6222 3030 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Section (A) Personal Particulars & Contact Details** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Mr**  **Ms**   **Miss**  **Mrs** **Other** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Shape  Description automatically generated with low confidence | | | | | | |
| **Given Name (First name)** | | | | | | | Give Name eg. Ai Lin Susan | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Family Name (Surname)** | | | | | | | Family Name eg. Teo | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Name on Accreditation Certificate** (when Applicable)**:** | | | | | | | Official Name as in NRIC or Passport eg. Teo Ai Lin | | | | | | | | | | | | | | | | | | | | | | | | | |
| **NRIC / Passport Number** | | | | | | | NRIC or Passport No | | | | | | | | | | | | | | | | | | | | | | | | | |
| **SISV Member** | | | | | | | **Yes** | | | | | | **No** | | | **SISV Member No**. (If Applicable) | | | | | | | | | | | | |  | | | |
| **M&E** | | | | | | | **Yes** | | | | | | | | | | | | | | | **No** | | | | | | | | | | |
| **Date of Birth** | | | | | DD-MMM-YYYY | | | | | | | | | | **Age** | | | | | | | | | XX | | | | | | | | |
| **Nationality** | | | | | Nationality | | | | | | | | | | | | | | | **Singapore PR**  (Not required for Singaporean) | | | | | | | | | | | | |
| **Tel. (Home)** | | | | | +65 XXXX XXXX | | | | | | | | | | **Tel. (Mobile)** | | | | | | | | | +65 XXXX XXXX | | | | | | | | |
| **Correspondence Address** | | | | | | Correspondence Address | | | | | | | | | | | | | | | | | | | | | **Postal Code**  SXXXXXX | | | | | | The recent passport size photo, no more than 3 months old | | | | | | |
| **Personal Email** | | | | Enter Personal Email | | | | | | | | | | | | **Work Email** | | | | | | | | | | Enter Work Email | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Section (B) Direct Admission to APQS Tier 3 for APQS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. To qualify for this route, you must be: 2. A MSISV elected after completing 24-month logbook and passing an Assessment of Professional Competence (APC) Interview or; 3. A MSISV, applied via matured candidate route, and elected after passing an Assessment of Professional Competence (APC) Interview 4. Applicants with < 5 years of post-graduation QS experience may be subject to an APQS Tier 3 interview. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **(B1) Educational Qualification** *(select table and click “+” sign to add table)* ***– Update if applicable*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Name of Education Institution** | | | | | | | | | Name of University/ Polytechnic | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Place of Study (Campus)** | | | | | | | | | Campus | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Mode of Study** | | | | | | | | | Full-time | | | | | | | | | | | | Part-time | | | | | | | Distance Learning | | | | | | | | | | | |
| **Qualification Obtained** | | | | | | | | | Master’s degree/ bachelor’s degree/ Diploma | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Start Date of Course** | | | | | | | | | MM/YYYY | | | | | | | | | | | | **Completion Date of Course** | | | | | | | | | | MM/YYYY | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **(B2) Professional Qualification** *(select table and click “+” sign to add table)* ***– Update if applicable*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Name of Professional Body** | | | | | | | | | **Country** | | | | | | | | | | | | **Class of Membership** | | | | | | | | | | **Year elected** | | | | | | | | |
| RICS, AIQS, HKIS, etc | | | | | | | | | Singapore | | | | | | | | | | | | Member/Fellow | | | | | | | | | | Year elected | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **(B3) Employment & QS Experience** *(select row and click “+” sign to add row)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Current Employer**  **(State country if it is not in Singapore)** | | | | | | | | | | **Position (Job Title)** | | | | | | | | | | | | | | | | **Period (Month/Year)** | | | | | | | | | | **Total No. of Year/Month** | | | |
| **From** | | | | | **To** | | | | |
| Name of Company  Category of company  Consultant  Contractor  Developer  Others | | | | | | | | | | Job Title | | | | | | | | | | | | | | | | MM/YYYY | | | | | MM/YYYY | | | | | XYrs/ YMths | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Past Employer**  **(State country if it is not in Singapore)** | | | | | | | | | | **Position (Job Title) & No. of people you manage** | | | | | | | | | | | | | | | | **Period (Month/Year)** | | | | | | | | | | **Total No. of Year/Month** | | | |
| **From** | | | | | **To** | | | | |
| Name of Company  Category of the company  Consultant  Contractor  Developer  Others | | | | | | | | | | Job Title/ XX | | | | | | | | | | | | | | | | MM/YYYY | | | | | MM/YYYY | | | | | XYrs/ YMths | | | |
|  | | | | | | | | | |  | | | | | | | | | | | | | | | |  | | | | |  | | | | |  | | | |
| **Section (C) Project Factsheet with Personal Involvement & Declaration of QS Practice and Experience** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Please list at least 1 project >$10 million you worked on in the last 5 years to demonstrate your experience and competencies.  You may use up to 4 projects to demonstrate that your experience and competencies cover:   1. at least 75% of the Key Tasks listed in the relevant Core Work Functions and, 2. at least 50% of the Technical Skills and Competencies listed, 3. all critical core skills listed.   Please complete 1 set of Project Fact Sheet, Personal Involvement, Key Tasks, Technical skills & Competencies and Critical Core skills for each project listed. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **(C1) Project Factsheet** *(select table and click “+” sign to add table)*  To list more than 2 projects, please select the table and click “+” sign at the right bottom corner of the selected table. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | **Project 1** | | | | | | | | | | | | | | | | | | | | **Project 2** | | | | | | | | | | | |
| **Project Title** | | | | | | | | Example - Luxe Hotel | | | | | | | | | | | | | | | | | | | | Example - Luxe Hotel | | | | | | | | | | | |
| **Employer and Location** | | | | | | | | DRK, Singapore | | | | | | | | | | | | | | | | | | | | DRK, Singapore | | | | | | | | | | | |
| **Project Type** | | | | | | | | 3/4/5\* Hotel | | | | | | | | | | | | | | | | | | | | 3/4/5\* Hotel | | | | | | | | | | | |
| **Period** | | | | | | | | Mar 19 - Dec 19 | | | | | | | | | | | | | | | | | | | | Mar 19 - Dec 19 | | | | | | | | | | | |
| **Value of Project - SGD** | | | | | | | | $150M | | | | | | | | | | | | | | | | | | | | $150M | | | | | | | | | | | |
| **Brief Description of Role and Duties** | | | | | | | | Project Director/Associate Director | | | | | | | | | | | | | | | | | | | | Project Director/Associate Director | | | | | | | | | | | |
| **Form of Contract used** | | | | | | | | SIA | | | | | | | | | | | | | | | | | | | | SIA | | | | | | | | | | | |
|  | | | | | | | |  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **(C2) Personal Involvement in Project** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Stages of Project** | | | | | | | | | | | | | | | | | | **Project 1** | | | | | | | | | | | | | **Project 2** | | | | | | | | |
| **Involvement?** | | | | | | | **Period of involvement\*** | | | | | | **Involvement?** | | | | | **Period of Involvement\*** | | | |
| **Yes** | | | | | **No** | | **(No of Months)** | | | | | | **Yes** | | | **No** | | **(No of Months)** | | | |
| **Project Planning (Scope, Masterplan, Design Brief)** | | | | | | | | | | | | | | | | | |  | | | | |  | | No of Months | | | | | |  | | |  | | No of Months | | | |
| **Concept Design (More Feasibility Study)** | | | | | | | | | | | | | | | | | |  | | | | |  | |  | | | | | |  | | |  | |  | | | |
| **Design Development (Schematic, Detailed Design, Authority Clearances)** | | | | | | | | | | | | | | | | | |  | | | | |  | |  | | | | | |  | | |  | |  | | | |
| **Tender / Procurement (Procurement of Services, Tender Preparation)** | | | | | | | | | | | | | | | | | |  | | | | |  | |  | | | | | |  | | |  | |  | | | |
| **Construction (Contract Administration, Supervision, Control)** | | | | | | | | | | | | | | | | | |  | | | | |  | |  | | | | | |  | | |  | |  | | | |
| **Construction (Piling, Demolition)** | | | | | | | | | | | | | | | | | |  | | | | |  | |  | | | | | |  | | |  | |  | | | |
| **Construction (Basement Work)** | | | | | | | | | | | | | | | | | |  | | | | |  | |  | | | | | |  | | |  | |  | | | |
| **Construction (Superstructure, Architecture, M&E)** | | | | | | | | | | | | | | | | | |  | | | | |  | |  | | | | | |  | | |  | |  | | | |
| **Construction (Landscaping Work, External Civil Work)** | | | | | | | | | | | | | | | | | |  | | | | |  | |  | | | | | |  | | |  | |  | | | |
| **Completion (Commissioning, TOP, Handover)** | | | | | | | | | | | | | | | | | |  | | | | |  | |  | | | | | |  | | |  | |  | | | |
| **Occupation & Operation (DLP, CSC)** | | | | | | | | | | | | | | | | | |  | | | | |  | |  | | | | | |  | | |  | |  | | | |
| **Project Closure (Lessons Learnt, Final Accounts)** | | | | | | | | | | | | | | | | | |  | | | | |  | |  | | | | | |  | | |  | |  | | | |
| **Total Involvement** | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | |  | | | | |  | | | |
| **\*Please state period of involvement if you are involved in only some stages of the project** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **(C3) Declaration of Quantity Surveying Practice of & Experience in relation to the above project listed** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **(I) QS Core Work Functions and Key Tasks (KT)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Item** | | | **Core Work Functions and Key Tasks** | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Select the checkbox if your project/s cover the KT** | | | | | | | | |
| **CORE 1: Measurement and Tender Documentation**  *Applicable to Consultant Quantity Surveyor (PQS) only* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Project** | | | | | | | | |
| **1** | | | **2** | | **3** | | **4** | |
| **a.** | | | **Use relevant software for measurement of digital drawings/extraction of BIM quantities** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **b.** | | | **Process measurements into various forms of contract bills** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **c.** | | | **Prepare schedule of rates** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **d.** | | | **Assist to draft preliminaries and trade preambles** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **e.** | | | **Assist in the review of technical specifications prepared by technical consultants** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **f.** | | | **Conduct/ Review measurements, admeasurements, and re-measurements (Pre-or post-tender)** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **CORE 2: Cost Planning and Control**  *Applicable to Consultant Quantity Surveyor (PQS) only* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Project** | | | | | | | | |
| **1** | | | **2** | | **3** | | **4** | |
| **a.** | | | **Conduct cost analysis** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **b.** | | | **Prepare outline and detailed approximate cost estimates** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **c.** | | | **Prepare cost plans** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **d.** | | | **Prepare cost in use studies of components/life cycle costing of building and installation** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **e.** | | | **Prepare cash flow projections** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **f.** | | | **Conduct cost checking during design development** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **g.** | | | **Conduct cost evaluation of alternative design or method of construction** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **h.** | | | **Prepare periodic cost reports** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **CORE 3: Tender and Procurement**  *Applicable to Consultant Quantity Surveyor (PQS) & Contractor Quantity Surveyor (CQS)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Project** | | | | | | | | |
| **1** | | | **2** | | **3** | | **4** | |
| **a.** | | | **Assist with pre-qualifications** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **b.** | | | **Adhere to procurement strategies** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **c.** | | | **Prepare tender documents (including appropriate Conditions of Contract) to invite tenders from contractors, specialists or sub-contractors on a competitive or negotiated basis** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **d.** | | | **Analyse tender returns** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **e.** | | | **Support benchmarking activities** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **CORE 4: Post Contract Administration**  *Applicable to Consultant Quantity Surveyor (PQS) & Contractor Quantity Surveyor (CQS)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Project** | | | | | | | | |
| **1** | | | **2** | | **3** | | **4** | |
| **a.** | | | **Communicate payment regime to relevant stakeholders** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **b.** | | | **Prepare valuations for interim payments to contractors, specialists and sub-contractors including recommendations for payment** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **c.** | | | **Review and price assessment of variation claims** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **d.** | | | **Prepare contractual claim's response on behalf of relevant parties** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **e.** | | | **Prepare final accounts including any relevant pricing variations** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **f.** | | | **Attend project meetings** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **CORE 5: Tendering and Estimation**  *Applicable to Contracting Quantity Surveyor (CQS) only* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Project** | | | | | | | | |
| **1** | | | **2** | | **3** | | **4** | |
| **a.** | | | **Build up prices for resources** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **b.** | | | **Seek correction of errors on tenders received from contractors, specialists or sub-contractors** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **c.** | | | **Participate in cost adjustment exercises** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **CORE 6: Construction Management and Resources Procurement**  *Applicable to Contracting Quantity Surveyor (CQS) only* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Project** | | | | | | | | |
| **1** | | | **2** | | **3** | | **4** | |
| **a.** | | | **Conduct cash flow forecasting and monitoring** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **b.** | | | **Support placing orders with sub-contractors and suppliers** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **c.** | | | **Support information gathering for cost studies on site activities** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **d.** | | | **Draft management reports on profitability** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| **e.** | | | **Coordinate communications with employer, consultants, statutory and services authorities** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | |  | |  | |  | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **(II) QS Technical Skills and Competencies (TSC)**   1. *[Please Click here to download the details of SFw Technical Skills and level of Competencies for Quantity Surveyors](https://drive.google.com/drive/folders/1YxfeXvWGBNQEpZpN6M9QVdm_PX1HY1td?usp=share_link)* 2. *Please read the relevant TSC, understand the specified level of proficiency, the corresponding knowledge and ability before you fill out the table.*   **For Mandatory (M) and Elective (E) TSCs,**   1. *Click the text box on right column of the table below to demonstrate your up-to-date understanding, using specific examples from project/s you have worked on and listed in (C1).* 2. *Elaborate where necessary to ensure there is adequate content for Assessment.* 3. *Refer to the example for guidance but use your own words.*   **For Optional (O) TSCs,**   1. *Please declare your Quantity Surveying Practice of & Experience in reference to project/s listed in (C1)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Technical Skills &**  **Competencies (TSC)** | | | | | | | | | | | **TSC**  **Proficiency**  **Level** | | | | | | **Demonstrate up-to-date understanding, using examples from projects you have worked on** | | | | | | | | | | | | | | | | | | | | | | |
| **M** | | **Mandatory TSC** | | | | | | | | | | **Candidate to demonstrate required level of competency for all 6 skills** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| M1 | | Construction Technology | | | | | | | | | | Level 3 | | | | | | | I am familiar with the following BCA drives towards greater construction productivity: \_ \_ \_ \_.   On Project XX for example, we analysed/ identified/ recommended the cost effectiveness of the following solutions: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_.  Lesson learnt: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. | | | | | | | | | | | | | | | | | | | | |
| M2 | | Contract Administration and Management | | | | | | | | | | Level 4 | | | | | | | I have been involved in Advising on best practices for Cost control/ Identifying contractual issues against contract terms/ Advising on contractual risk/ etc. I believe the most important aspect in Contract Management to be: \_ \_ \_ \_.  For example: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_.  Lesson learnt: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. | | | | | | | | | | | | | | | | | | | | |
| M3 | | Ethical Climate | | | | | | | | | | Level 4 | | | | | | | I have taken the following measures to understand my Organisation's ethical culture and my professions Code of Conduct by: \_ \_ \_ \_ \_. I support and uphold a culture of appropriate ethics and values.   For example, I have applied the following safeguards: \_ \_ \_ \_ \_ in my daily work.  Lesson learnt: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. | | | | | | | | | | | | | | | | | | | | |
| M4 | | Measurement of Building and Construction Works | | | | | | | | | | Level 3 | | | | | | | I able to measure and manage drawings, models, measurements and dimensions to prepare cost estimates/ Schedule of Works/Quantities.   On Project XX for example, I was responsible for: \_ \_ \_ \_ \_.  Lesson learnt: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. | | | | | | | | | | | | | | | | | | | | |
| M5 | | Procurement Coordination and Policy Development | | | | | | | | | | Level 4 | | | | | | | I have been involved in the Development/ Implementation of Procurement Standard Operating Procedures (SOP) policies and workflow.   For example, I was responsible for \_ \_ \_ \_ \_ \_ / actioning/ applying the following procurement process specific steps \_ \_ \_ \_ \_  Lesson learnt: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. | | | | | | | | | | | | | | | | | | | | |
| M6 | | Project Cost | | | | | | | | | | Level 4 | | | | | | | I am able to assess budget implications, monitor project costs, as well as identify potential cost issues.  on Project XX for example, I was responsible for: \_ \_ \_ \_ \_. I was able to prevent cost overruns/ Identify potential cost issues/ identify preventive actions by \_ \_ \_.  Lesson learnt: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. | | | | | | | | | | | | | | | | | | | | |
| **E** | | **Elective TSC** | | | | | | | | | | **Candidate to demonstrate required level of competency for any 2 of these 10 skills** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| E1 | | Building Information Modelling Application | | | | | | | | | | Level 3 | | | | | | | On Project XX, BIM was applied in the following manner: \_ \_ \_ \_ \_ \_ \_ \_ \_. I was involved in applying \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ and was able to \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_.  For examples: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_.  Lesson learnt: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. | | | | | | | | | | | | | | | | | | | | |
| E2 | | Data Collection and Analysis | | | | | | | | | | Level 4 | | | | | | | I have collected, extracted, interpreted and reported data in the following manner: \_ \_ \_ \_ \_. For examples: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_.  For example: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_.  Lesson learnt: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. | | | | | | | | | | | | | | | | | | | | |
| E3 | | Design for Manufacturing and Assembly | | | | | | | | | | Level 3 | | | | | | | I have assisted to identify areas for DfMA on Project XX. We investigated the adoption of \_ \_ \_ \_ \_ \_ \_ \_. By comparing between \_ \_ \_ \_ we analysed the following cost and time impacts/ advantages/ disadvantages: \_ \_ \_ \_ \_ \_.  For example: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_.  Lesson learnt: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. | | | | | | | | | | | | | | | | | | | | |
| E4 | | Dispute Resolution | | | | | | | | | | Level 4 | | | | | | | I have been involved in the following dispute on Project XX: \_ \_ \_ \_ \_. I was involved in preparing the case / participated in the processes / etc. \_ \_ \_ \_ \_ \_. I sought to achieve desired dispute resolution outcomes by trying to: Obtain concurrence/ strive for win-win outcomes/ through \_ \_ \_ \_ \_ \_.  For example: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_.  Lesson learnt: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. | | | | | | | | | | | | | | | | | | | | |
| E5 | | Integrated Digital Delivery Application | | | | | | | | | | Level 3 | | | | | | | I have IDD implementation experience in the following: \_ \_ \_ \_ \_ \_. I have supported/ followed/ implemented the adoption of IDD technologies on Project XX in which \_ \_ \_ \_ \_ IDD was adopted in the following manner: \_ \_ \_ \_ \_.  For example: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_.  Lesson learnt: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. | | | | | | | | | | | | | | | | | | | | |
| E6 | | Life Cycle Costing and Analysis | | | | | | | | | | Level 3 | | | | | | | I understand the LCC framework and have undertaken the following: \_ \_ \_ \_. I was involved in analysing/estimating LCC costs/ evaluation/ collaboration \_ \_ \_.   For example, we advised the client that \_ \_ \_ \_ \_ would be a better value for money solution because \_ \_ \_ \_ \_.  Lesson learnt: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. | | | | | | | | | | | | | | | | | | | | |
| E7 | | Project Feasibility Assessment | | | | | | | | | | Level 4 | | | | | | | I have experience in preparing financial projections / project feasibility studies. On Project XX I was involved in: \_ \_ \_ \_ \_. The report enabled the client to \_ \_ \_ \_.  For example: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_.  Lesson learnt: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. | | | | | | | | | | | | | | | | | | | | |
| E8 | | Project Risk Management | | | | | | | | | | Level 4 | | | | | | | I have been involved in the review project risks, causes and impact to implement risk control procedures on Project XX. This involved: \_ \_ \_ \_ \_ identifying risks / risk assessment / risk contingency quantification \_ \_ \_ \_ \_.   For example: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_.  For examples: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. | | | | | | | | | | | | | | | | | | | | |
| E9 | | Stakeholder Management | | | | | | | | | | Level 4 | | | | | | | I am experienced in developing relationships/ communicating/ engaging/ with Clients and consultants to determine needs/ expectations/ requirements.   On Project XX for example, I \_ \_ \_ \_ engaged with \_ \_ \_ by \_ \_ \_, to ensure \_ \_ \_ \_.  For example: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_.  Lesson learnt: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. | | | | | | | | | | | | | | | | | | | | |
| E10 | | Value Engineering | | | | | | | | | | Level 2 | | | | | | | I am able to apply value principles to minimise overall costs without compromising the function and performance of a building.   On Project XX for example: \_ \_ \_ \_ \_ \_. We analysed the following factors affecting capital/ operational costs versus function \_ \_ \_ \_ \_ \_ \_.  Lesson learnt: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_. | | | | | | | | | | | | | | | | | | | | |
| **O** | | **Optional TSC**  **Candidate to demonstrate required level of competency for any 4 of these 7 skills** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ***Select the checkbox if your project/s cover the areas*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | **TSC Level** | | **Project** | | | | | | | |
| **1** | | | **2** | | **3** | | **4** |
| O1 | | **Business Negotiation** | | | | | | | | | | | | | | | | | | | | | | | | | | | | **3** | |  | | |  | |  | |  |
| O2 | | **Continuous Improvement Management** | | | | | | | | | | | | | | | | | | | | | | | | | | | | **2** | |  | | |  | |  | |  |
| O3 | | **Critical Thinking** | | | | | | | | | | | | | | | | | | | | | | | | | | | | **3** | |  | | |  | |  | |  |
| O4 | | **Research and Information Synthesis** | | | | | | | | | | | | | | | | | | | | | | | | | | | | **2** | |  | | |  | |  | |  |
| O5 | | **Technical Presentation** | | | | | | | | | | | | | | | | | | | | | | | | | | | | **4** | |  | | |  | |  | |  |
| O6 | | **Technical Writing** | | | | | | | | | | | | | | | | | | | | | | | | | | | | **3** | |  | | |  | |  | |  |
| O7 | | **Technology Application** | | | | | | | | | | | | | | | | | | | | | | | | | | | | **3** | |  | | |  | |  | |  |
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| **(III) Critical Core Skills (CCS)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Item** | | | **Critical Core Skills** | | | | | | | | | | | | | **Level of Competencies** | | | | | | | | | | | | | | | **Select the checkbox if your project/s cover the CCS** | | | | | | | | |
| **Project** | | | | | | | | |
| **1** | | | **2** | | **3** | | **4** | |
| 1 | | | **Leadership**  Lead others to achieve objectives in the most effective way. Provide an inclusive workplace that cultivates workplace relationships and teamwork and fosters the development of others. | | | | | | | | | | | | | **Intermediate**  Lead by example at team level. Encourage and guide others to adopt a point of view, make changes or take action. Provide a team environment that facilitates relationships building, teamwork and the development of others. | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| 2 | | | **Decision Making**  Choose a course of action from various alternatives using a reasoned process to achieve intended goals. | | | | | | | | | | | | | **Intermediate**  Make decision in a complex setting to achieve intended goals using a structured process and multiple sources of available information. | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| 3 | | | **Developing People**  Help others to learn and develop their capabilities to enhance their performance and achieve personal or professional goals. | | | | | | | | | | | | | **Advanced**  Provide mentorship to help others to develop their professional and personal development to improve performance and further their careers. | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| 4 | | | **Teamwork**  Work collaboratively and effectively with others to contribute to group efforts to achieve identified objectives. | | | | | | | | | | | | | **Intermediate**  Facilitate work team activities, provide assistance and support needed by team members and promote ownership and commitment among team members to work goals to improve team performance. | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| 5 | | | **Problem Solving**  Generate feasible and efficient solutions to solve problems and capitalise on new opportunities. | | | | | | | | | | | | | **Advanced**  Anticipate potential problems beyond the current scope and apply higher order problem solving tools and techniques to turn problems into opportunities. | | | | | | | | | | | | | | |  | | |  | |  | |  | |
| 6 | | | **Interpersonal Skills**  Manage relationships efficiently and communicate with others effectively to achieve mutual consensus and outcomes. | | | | | | | | | | | | | **Advanced**  Influence, guide and handle others’ emotions to build instrumental relationships and manage conflicts and disagreements. | | | | | | | | | | | | | | |  | | |  | |  | |  | |
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| **(C4) General Information and good Standing** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | | | In the last 10 years, have you been charged with any criminal or civil offence which is not yet before a court, or yet to be fully determined by a court or still pending before a court, in Singapore or Overseas?  Yes  No  If yes, please provide details. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | | | In the last 10 years, have you been convicted, found guilty or otherwise had any criminal or civil offence proven against you (even if a conviction was not recorded) in Singapore or overseas?  Yes  No  If yes, please provide details.    *(A criminal offence is an offence for which you received a Court Attendance Notice and does not include minor traffic offences such as a parking or low range speeding ticket).* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | | | Do you currently have any SISV subscription arrears?  Yes  No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | | | Do you intend on continuing to be a SISV member, upon successfully attaining the APQS designation?  Yes  No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **(C5) Application Declaration** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| I do solemnly declare that: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. | I have read and understood the SkillsFuture Technical Skills and level required for APQS Tier 3, | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | I declare that my practice experience in the project/s listed above, covers the selected competencies listed in Table I, Table II and Table III, and I meet the requirement for maintaining the APQS Tier 3 designation, | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | All the particulars furnished by me are true, accurate and complete; | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | I will comply with the Institute’s Constitution; By-laws; Rules for maintaining the Accredited Professional Quantity Surveyor designation; and Code of Professional Conduct of SISV QS Division, as amended from time to time; | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | I have not had a breach of any items of the Code of Professional Conduct of SISV QS Division within the last 2 years; and | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. | I agree that SISV may disclose my full name, APQS status, to any relevant enquiring bodies /parties | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. | I hereby consent to the recording of my APQS interview for training and quality assurance purposes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | A picture containing white, design  Description automatically generated | | | | | | | | | | | | | |  | Pick Date of Application | | | | | | | | | | | | |  | |  | | | | | | |  | |
|  | Signature | | | | | | | | | | | | | |  | Date of Application | | | | | | | | | | | | |  | |  | | | | | | |  | |
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| **Section (D) Application Submission** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **(D1) Submission Checklist** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | Duly completed APQS Direct Admission Application Form | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Certified Copies of qualification certificates listed in B1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Professional Membership Certificate listed under B2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Professional Curriculum Vitae | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | SISV Letter of Good Standing (Contact [qs.admin@sisv.org..sg](mailto:qs.admin@sisv.org..sg) for assistance) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Proof of payment of Application Fee | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **(D2) APQS Direct Admission (Tier 3) Fees (with 9%GST)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **APQS Fees** | | | | | | | | | | | | | | **APQS Direct Admission (Tier 3)** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Application Fee**   * Must accompany APQS Application. * Non-refundable | | | | | | | | | | | | | | **$381.50**  (Non-refundable) | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Annual Fee (APQS Tier 3)**   * Pro-rata for first partial year of accreditation * Full fee when APQS accreditation is renewed | | | | | | | | | | | | | | **Members of SISV** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **$54.50** | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **(D3) Submission Option** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 1. | **BY MAIL:**  Singapore Institute of Surveyors and Valuers,  QS Division  110 Chiat Hong Building  #09-00  Singapore 188968 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | **BY EMAIL:** APQS@sisv.org.sg | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **(D4) Payment Option** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **PayNow** | | | | | | | | | PayNow (UEN No.: S82SS0045E)  Confirm entity name as SINGAPORE INSTITUTE OF SURVEYORS & VALUERS  Indicate APQS Application in UEN / Bill Reference | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Bank Transfer** | | | | | | | | | DBS Current Account no.: 007-005007-0  Bank Code: 7171 | Branch Code: 007  SWIFT CODE: DBSSSGSG  Please indicate APQS Application as reference when transferring | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **By Cheque** | | | | | | | | | Crossed cheque payable to "Singapore Institute of Surveyors and Valuers".  Please indicate your name and APQS Application as reference on the back of the cheque | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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