

PAYMENT METHODS

There are a number of ways that you can pay your invoice. Click on your preferred payment method for details.

- [Payment by Post](#)
- [Payment by other electronic means](#)
- [Payment at SISV office](#)

PAYMENT BY POST

Please ensure that your cheque is in Singapore currency, drawn on a bank in Singapore, crossed and made payable to **Singapore Institute of Surveyors and Valuers**

- Write your invoice number (s); name and contact number on the back of your cheque and enclose the invoice payment slips. Please do not send cash payment by post.
- If your payment is for more than one account, please state the amount for each. Please do not postdate your cheque.
- Administrative charges imposed by the bank for processing the post-dated cheque will be borne by you. For cheque payment, please add \$0.75 to the total payable being bank processing fee and

Mail your payment to:

SISV QS Division (Account Department)
110 Middle Road
#09-00 Chiat Hong Building
Singapore 188968

PAYMENT BY OTHER ELECTRONIC MEANS

1. **Bank Transfer:** Please include either the invoice number or the event code and email the transaction slip to qs.admin@sisv.org.sg; indicating your name, invoice reference number and purpose of the payment in the email. Details are as follows:

DBS current account no: 007 005007 0.
Bank Code: 7171 | Branch Code: 007
Switch Code: DBSSSGSG

2. **PayNow: UEN Number: S82SS0045E**
 - Tap **Pay** & Transfer and select **PayNow**.
 - Enter SISV UEN Number and the system will display SISV Entity Name **"SPORE INST OF SURVEYORS & VALUERS"**, next proceed to tap **Make a Transfer**. Enter the Amount you wish to transfer and tap Next.
 - Verify the Transfer Details and tap Transfer Now to complete the transaction.
 - Please email us the transaction detail indicating your name, invoice reference number and purpose of the payment in the email.
3. **PayNow QR:**
 - To scan the QR code with your preferred bank applications and pay via PayNow only.
 - Please email us the transaction detail indicating your name, invoice reference number and purpose of the payment in the email.



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4. **PayPal:** Please email to accounts@sisv.org.sg to request the PayPal payment link with invoice no.
*** 4.2% will be added to cover associated PayPal Fees.*

PAYMENT AT SISV OFFICE

Cheque payments only.

Our office hours are Monday to Friday, 9:00 AM to 6:30 PM. We are closed on weekends and public holidays. Please avoid visiting during lunch hours, from 1:00 PM to 2:00 PM.

CONTACT US

For payment related matters, please contact account department:

- Ms Winnie Wan Phone: 6424 0281 or email: accounts@sisv.org.sg

For enquiries regards to membership and events, please contact:

- Ms Emmeline Chen Email: emmeline.chen@sisv.org.sg
- Ms Nellie Liu Phone: 64240287 or email: gs.admin@sisv.org.sg

For enquiries regards to APQS accreditation scheme: please contact:

- Mr Wong Han Jie Phone: 64240286 or email: apqs@sisv.org.sg