

SINGAPORE CIVIL DEFENCE FORCE

Our Ref. : CD/FSSD/12/02/03/01

Your Ref :

Date : 16 September 2011



HQ Singapore Civil Defence Force
91 Ubi Avenue 4
Singapore 408827
Tel : 68481407
Fax : 68481486

Registrar, Board of Architects (BOA)
Registrar, Professional Engineers Board (PEB)
President, Singapore Institute of Architects (SIA)
President, Institution of Engineers, Singapore (IES)
President, Association of Consulting Engineers, Singapore (ACES)

Dear Sir/Mdm,

SYNCHRONISATION AND DOWNLOAD OF APPLICATION FORMS FOR SUBMISSIONS TO FSSD

We note that some QPs have encountered difficulties in submitting fire safety plans to SCDF for approval. This may have been a result of using the old version of application forms in the submissions. Applications using old application forms could not be accepted by our new FISOPS computer system. Applicants are required to use the revised forms and resubmit their applications to SCDF for approval.

2. To ensure that your submissions are accepted, please synchronise your ESPRO in CORENET by downloading the latest forms from the Form Templates.
3. Please convey the contents of this circular to members of your Institution/Association/Board. The circular is also available in CORENET-e-Info: <http://www.corenet.gov.sg/einfo>.
4. For any inquiry or clarification, please contact: MAJ Lee Kok Chuen at Tel: 68481457 or email: lee_kok_chuen@scdf.gov.sg.

Yours faithfully,

(transmitted via e-mail)
Poon Keng Soon
Secretary, FSSD Standing Committee
for Commissioner
Singapore Civil Defence Force



cc

All members of FSSD Standing Committee

President, REDAS

President, IFE

President, SISV

CEO, BCA

CEO, URA

CEO, HDB

CEO, PSA

CEO, JTC

CE, LTA

CE, TUV SUD PSB – (Attn: Ms Emily Mok/ Mr Lau Keong Ong)

CE, SPRING Singapore – (Attn: Mr Kenneth Lim)

President, FSMAS

Honorary Secretary, SPM